



DEPARTMENT OF SOCIAL SERVICES
DIVISION OF YOUTH SERVICES
SCHOOL ATTENDANCE HOURS
TWO YEARS ENDED JUNE 30, 1999

**From The Office Of State Auditor
Claire McCaskill**

Report No. 99-107
November 9, 1999

AUDIT REPORT



Office Of The
State Auditor Of Missouri
Claire McCaskill

November 2000

We have audited the compliance of the Department of Social Services, Division of Youth Services with respect to the methods of maintaining pupil attendance records. Our responsibility is to express an opinion on the division's compliance based on our audit.

As provided by state law, the Division of Youth Services is entitled to state aid for youth assigned to the division's facilities which have an education program approved by the Department of Elementary and Secondary Education. The state aid payments are based on the number of full-time equivalent students and the average daily attendance. The Division of Youth Services received \$1,923,054 and \$1,739,088 respectively from the Department of Elementary and Secondary Education for the years ended June 30, 1999 and 1998.

Teachers typically record daily attendance for each of their classes. Their attendance is then submitted to the school secretary who enters the attendance into the Division of Youth Services computer information system.

In our opinion, the pupil attendance records are accurately maintained by the division.

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YELLOW SHEET

DEPARTMENT OF SOCIAL SERVICES
DIVISION OF YOUTH SERVICES
SCHOOL ATTENDANCE HOURS

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STATE AUDITOR'S REPORT



CLAIRE C. McCASKILL
Missouri State Auditor

Honorable Mel Carnahan, Governor
and
Gary J. Stangler, Director
Department of Social Services
and
Mark D. Steward, Director
Division of Youth Services
Jefferson City, Missouri 65102

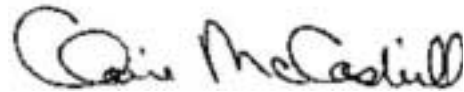
We have audited the compliance of the Department of Social Services, Division of Youth Services, with Section 165.121.3(7), RSMo 1994, with respect to the methods of maintaining pupil attendance records for the years ended June 30, 1999 and 1998. Compliance with those requirements is the responsibility of the division's management. Our responsibility is to express an opinion on the division's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the division's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Division of Youth Services' compliance with those requirements.

In our opinion, the pupil attendance records are so maintained by the division as to accurately disclose, in all material respects, the average daily attendance in compliance with the requirements referred to above for the years ended June 30, 1999 and 1998.

The accompanying History, Organization, and Statistical Information is presented for informational purposes. This background information was obtained from the division's management and was not subjected to the procedures applied in the audit of compliance with the requirements referred to above.

This report is intended for the information of the management of the Department of Social Services, Division of Youth Services, and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, reading "Claire McCaskill". The signature is written in a cursive, flowing style.

Claire McCaskill
State Auditor

August 27, 1999 (fieldwork completion date)

STATISTICAL SECTION

History, Organization, and
Statistical Section

DEPARTMENT OF SOCIAL SERVICES
DIVISION OF YOUTH SERVICES
SCHOOL ATTENDANCE HOURS
HISTORY AND ORGANIZATION

The Omnibus State Reorganization Act of 1974 created the Division of Youth Services within the Department of Social Services. Previously the Division of Youth Services had been known as the State Board of Training Schools. During the 1970's, systematic agency planning began which resulted in the de-emphasis of large rural institutions and the establishment of smaller treatment facilities. This enabled geographic regionalization where youth could be served closer to their homes.

During the 1990's, the division continued in the direction of regionalization and the expansion of the continuum of treatment services. An array of community based services was developed including day treatment, tracking, and case management. The Juvenile Crime Bill was passed in 1995 and included measures for determinate sentencing, granting the division the ability to petition for increased length of stay up to the age of twenty-one, removed the lower age limit for commitment, and provided for the development of dual jurisdiction.

The Division of Youth Services is administered by a director who is appointed by the director of the Department of Social Services. Mark D. Steward has been the director since May 6, 1988.

The agency provides services to youth committed from the 45 Judicial Circuit Courts in the state. The services include residential (secure, moderate, and community-based) and non-residential (tracking, day treatment, alternative living service, family therapy, and aftercare). All youth receive case management services and are assigned a service coordinator who ensures the assessment, treatment planning, and the coordination, monitoring, and evaluation of services occurs for all youth.

As of June 30, 1999, the division operated twenty nine residential facilities with a total of 663 beds and eleven non-residential facilities with a total of 225 day treatment slots.

As provided by Section 163.073, RSMo 1994, the Division of Youth Services is entitled to state aid for youth assigned to the division's facilities which have an education program approved by the Department of Elementary and Secondary Education. The state aid payments are based on the number of full-time equivalent students and the average daily attendance. The Division of Youth Services received \$1,923,054 and \$1,739,088 from the Department of Elementary and Secondary Education for the years ended June 30, 1999 and 1998, respectively.

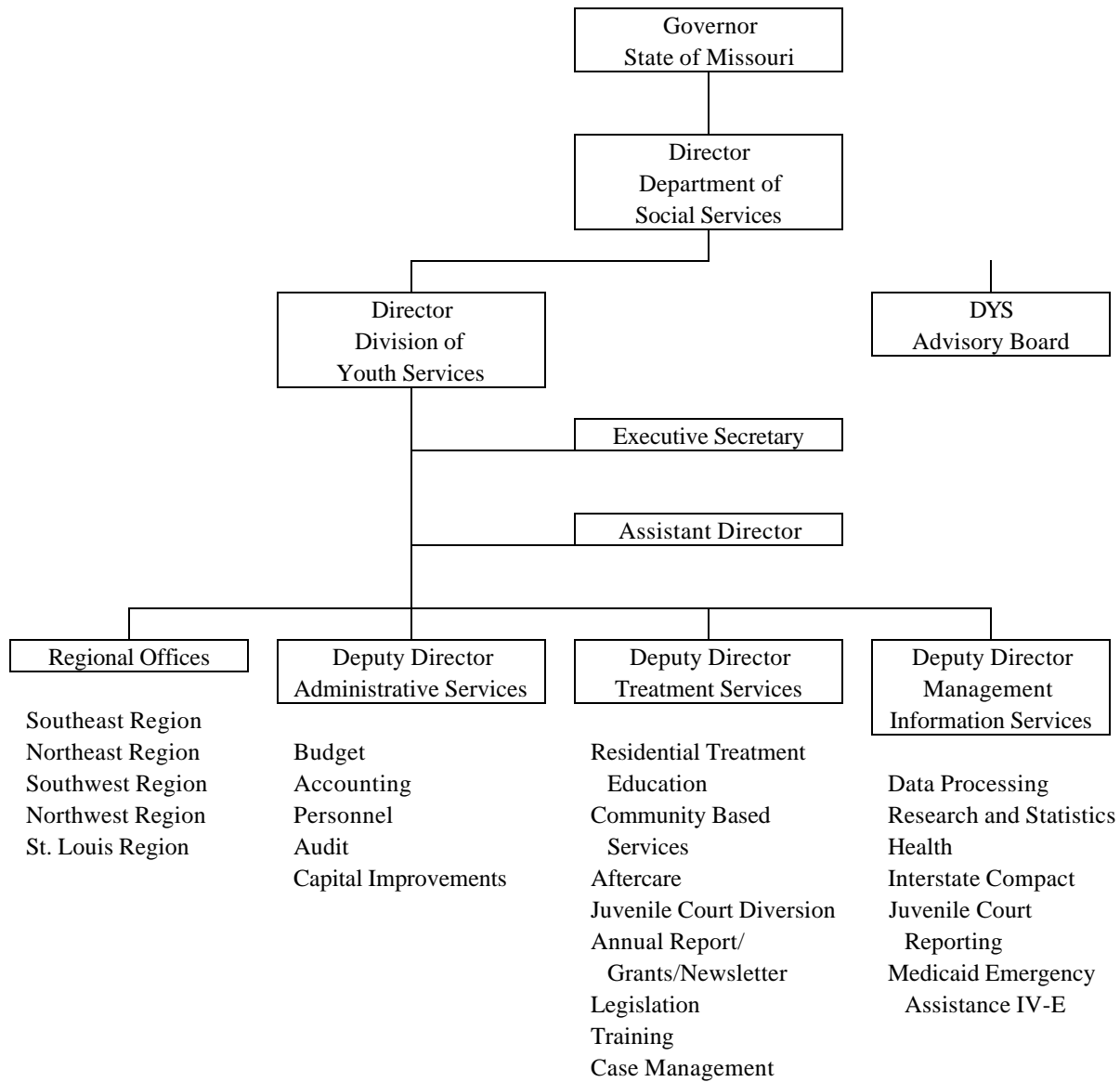
Teachers typically record daily attendance for each of their classes. Their attendance is then submitted to the school secretary who enters the attendance into the Division of Youth Services computer information system. The Division of Youth Services uses the attendance from the computer system to prepare the Application for State School Money, which is submitted to the Department of Elementary and Secondary Education.

On the Application for State School Money, the Division of Youth Services reported 969,053, and 931,332 school attendance hours for the years ended June 30, 1999 and 1998, respectively. This calculates to 928 and 892 average daily attendance (total school attendance hours divided by 1,044 standard school attendance hours in a school year) in 1999 and 1998, respectively.

During the two years ended June 30, 1999, the division had forty-one facilities that offered education programs. As of June 30, 1999, the Division of Youth Services operated forty facilities of which thirty-nine had students. The actual student counts for these facilities were:

Facility with Education Program	Actual Student Count at June 30, 1999
Alternative Resource Center (Kansas City)	4
Camp Avery Park Camp (Troy)	29
Babler Lodge (Chesterfield)	16
Delmina Woods (Forsyth)	26
Echo Program - Day Treatment (Cape Girardeau)	6
Bissell Hall (St. Louis)	18
Spanish Lake Campus (St. Louis)	22
Twin Rivers Campus (St. Louis)	24
New Madrid Treatment Center (New Madrid)	10
Rich Hill Treatment Center (Rich Hill)	16
Sierra/Osage Treatment Center (Poplar Bluff)	23
Watkins Mill Park Camp (Lawson)	49
Gentry Residential Treatment (Cabool)	7
Reach - Day Treatment (St. Louis)	8
Star - Day Treatment (Kansas City)	25
Quest - Day Treatment (St. Charles)	13
New Day - Day Treatment Center (Arnold)	5
St. Louis County - Day Treatment (St. Ann)	9
Sikeston Day Treatment (Sikeston)	7
Gateway School - Day Treatment (Joplin)	6
Excel School - Day Treatment (Springfield)	12
Alpha School (Columbia)	10
Langsford House (Lee's Summit)	12
Datema House (Springfield)	12
Wilson Creek Group Home (Springfield)	12
Lewis & Clark Hall (St. Louis)	10
Cornerstone (Columbia)	8
Community Learning Center (Springfield)	6
Northeast Community Treatment Center (Mexico)	11
Girardot Center for Youth and Families (Cape Girardeau)	17
Northwest Regional Youth Center (Kansas City)	28
Hogan Street Regional Youth Center (St. Louis)	33
Riverbend Treatment Center (St. Joseph)	8
Fort Bellefontaine Campus (St. Louis)	21
Montgomery City Youth Center (Montgomery City)	20
Fulton Treatment Center (Fulton)	28
W. E. Sears Youth Center (Poplar Bluff)	54
Mt. Vernon Facility (Mt. Vernon)	23
Waverly Regional Youth Center (Waverly)	43
Total	691

DEPARTMENT OF SOCIAL SERVICES
 DIVISION OF YOUTH SERVICES
 SCHOOL ATTENDANCE HOURS
 ORGANIZATION CHART
 JUNE 30, 1999



Appendix

DEPARTMENT OF SOCIAL SERVICES DIVISION OF YOUTH SERVICES SCHOOL ATTENDANCE HOURS SCHEDULE OF SCHOOL ATTENDANCE HOURS

	Year Ended June 30,	
	1999	1998
Alternative Resource Center (Kansas City)	9,671	9,209
Camp Avery Park Camp (Troy)	45,869	48,000
Babler Lodge (Chesterfield)	24,692	27,539
Delmina Woods (Forsyth)	29,744	29,326
Echo Program - Day Treatment (Cape Girardeau)	12,099	11,420
Bissell Hall (St. Louis)	31,257	31,680
Spanish Lake Campus (St. Louis)	28,622	31,353
Twin Rivers Campus (St. Louis)	31,338	33,081
New Madrid Treatment Center (New Madrid)	2,525	0
Rich Hill Treatment Center (Rich Hill)	12,706	0
Sierra/Osage Treatment Center (Poplar Bluff)	31,449	32,569
Watkins Mill Park Camp (Lawson)	73,770	81,298
Gentry Residential Treatment (Cabool)	3,290	0
Reach - Day Treatment (St. Louis)	9,593	9,774
Star - Day Treatment (Kansas City)	14,342	14,635
Quest - Day Treatment (St. Charles)	22,988	21,862
New Day - Day Treatment Center (Arnold)	32,455	27,521
St. Louis County - Day Treatment (St. Ann)	14,981	12,145
Sikeston Day Treatment (Sikeston)	13,333	1,472
Gateway School - Day Treatment (Joplin)	12,587	10,028
Excel School - Day Treatment (Springfield)	23,213	24,512
Alpha School (Columbia)	7,815	8,486
Langsford House (Lees Summit)	14,142	16,579
Datema House (Springfield)	13,027	12,871
Wilson Creek Group Home (Springfield)	15,357	14,253
Lewis & Clark Hall (St. Louis)	12,695	16,247
Cornerstone (Columbia)	12,498	15,192
Community Learning Center (Springfield)	9,249	11,012
Northeast Community Treatment Center (Mexico)	12,504	13,705
Girardot Center for Youth and Families (Cape Girardeau)	28,543	28,133
Green Gables (Macks Creek)	9,756	10,692
Northwest Regional Youth Center (Kansas City)	42,556	47,986
Special Treatment Unit (Fulton)	17,912	21,297
Hogan Street Regional Youth Center (St. Louis)	42,930	40,886
Riverbend Treatment Center (St. Joseph)	498	0
Fort Bellefontaine Campus (St. Louis)	26,081	28,432
Montgomery City Youth Center (Montgomery City)	8,376	0
Fulton Treatment Center (Fulton)	38,162	29,167
W. E. Sears Youth Center (Poplar Bluff)	81,085	84,487
Mt. Vernon Facility (Mt. Vernon)	31,873	4,631
Waverly Regional Youth Center (Waverly)	63,470	69,852
Total School Attendance Hours	969,053	931,332